

# Fidelity Flow Chart

When	Task	Overview	Tick Box	Date	Notes
ASAP	Task 1	Read the Fidelity manual			

When	Task	Overview	Tick Box	Date	Notes
2 months before	Task 2	Consider interviewees and make contact			
2 months before	Task 3	Create a portfolio of evidence to present			

When	Task	Overview	Tick Box	Date	Notes
1 month before	Task 4	Create a plan for sharing evidence			

When	Task	Overview	Tick Box	Date	Notes
3 weeks before	Task 5	Audit portfolio			

# Fidelity Flow Chart

When	Task	Overview	Tick Box	Date	Notes
2 weeks before	Task 6	Create fidelity timetable & send to reviewer			
2 weeks before	Task 7	Complete fidelity snapshot & send to reviewer			
2 weeks before	Task 8	Book catch up call with lead reviewer			

When	Task	Overview	Tick Box	Date	Notes
REVIEW DAY	Task 9				

When	Task	Overview	Tick Box	Date	Notes
Within 4 weeks	Task 10	Report is written & moderated			

When	Task	Overview	Tick Box	Date	Notes
Within 1 week	Task 11	Service reviews report & sends further evidence			

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When	Task	Overview	Tick Box	Date	Notes
Within 6 weeks	Task 12	Service completes fidelity action plan			